

**KHYBER PAKHTUNKHWA FOOD SAFETY & HALAL FOOD AUTHORITY**

**JOB OPPORTUNITIES**

The Directorate General of Khyber Pakhtunkhwa Food Safety & Halal Food Authority invites applications from eligible candidates of Khyber Pakhtunkhwa and newly merged districts of area of erstwhile FATA to fill in the following vacant positions.

The criteria against each post are as under:

| S. No | Name of Post                                   | No. of Post  | Qualification & Experience   | Age Limit                  |
|-------|--|--|--|----------------------------|
| 01    | Assistant Director<br>(Food Safety)<br>(BS-17) | <b>18</b><br>Merit= 04<br>Zone1=03<br>Zone2=02<br>Zone3=02<br>Zone4=02<br>Zone5=02<br>Female<br>quota=02<br>Minority=01                | M.Sc. (Hons)/M.Phil./MS in Food Science & Technology/Food Safety & Quality Management / Food Safety and Control / Food Nutrition & Science from HEC recognized University.<br>OR<br>Masters / B.Sc. (Hons)/BS in Food Science & Technology / Food Safety & Quality Management / Food Safety and Control/Food Nutrition & science from HEC recognized University with two years' experience in food standards after acquiring qualification.<br>OR<br>Masters/B.Sc. (Hons)/BS Biological Sciences with one-year Post Graduate Diploma in Food Safety & Control from HEC recognized University with two years' experience in food standards after acquiring qualification. | Maximum<br>age Limit<br>35 |
| 02    | Assistant Director<br>Communication<br>(BS-17) | <b>01</b><br>(Merit)   | Master degree in Mass Communication with 2 years' relevant experience. Excellent inter personal, presentation and communication skills in English & Urdu.  | 25-35                      |
| 03    | Food Safety Officer<br>(BS-16)                 | <b>55</b><br>Merit=12<br>Zone1=07<br>Zone2=07<br>Zone3=07<br>Zone4=06<br>Zone5=06<br>Female<br>quota=06<br>Disabled=01<br>Minority=03  | Masters/B.Sc. (Hons) /BS in Food Sciences &Technology/Food Safety & Quality Management/Food Safety and Control / Food Nutrition & Science from HEC Recognized University<br>OR<br>Masters / B.Sc. (Hons) / BS Biological Sciences with one-year Post Graduate Diploma in Food Safety & Control from HEC recognized University.   | Maximum<br>age Limit<br>35 |
| 04    | Computer Operator<br>(BS-16)                   | <b>22</b><br>Merit=05<br>Zone1=03<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=02<br>Female<br>quota=02<br>Minority=01                 | Bachelor's Degree or equivalent (2 <sup>nd</sup> division) in Computer Science/ Information Technology with typing speed of 35 w.p.m.<br>OR<br>BA/BSc with one-year Computer Diploma from recognized institute with typing speed of 35 w.p.m.  | 20-30                      |
| 05    | Assistant<br>(BS-16)                           | <b>27</b><br>Merit =06<br>Zone1=04<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=03<br>Female<br>quota =03<br>Disable=01<br>Minority=01 | Bachelor's Degree or equivalent qualification (2 <sup>nd</sup> division). Must have computer proficiency 06 months certificate from a recognized institute.  | 20-30                      |

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| 06 | Accountant<br>(BS-16)                          | <b>22</b><br>Merit=05<br>Zone1=03<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=02<br>Female<br>quota=02<br>Minority=01   | At least 2 <sup>nd</sup> Class Bachelor Degree in Business Administration (Finance), Commerce or equivalent qualification from a recognize University.  | 20-32 |
| 07 | Photographer<br>(BPS-11)                       | <b>01</b><br>Open Merit<br>for Head<br>Quarter<br>Peshawar   | Intermediate with diploma in photography or a Bachelor degree holder with 02 years' experience in the field of photography.   | 21-30 |
| 08 | Warehouse Record<br>Keeper<br>(BPS-07)         | <b>09</b><br>Zone1=02<br>Zone2=02<br>Zone3=02<br>Zone4=02<br>Zone5=01  | Intermediate Certificate from BISE. Preference will be given to individuals with domicile of district where post is advertised.   | 18-35 |
| 09 | Electrician/<br>Generator Operator<br>(BPS-05) | <b>01</b><br>Open Merit<br>for Head<br>Quarter<br>Peshawar   | Matric or an equivalent qualification from a recognized Board and should have 03 years relevant experience.   | 22-35 |
| 10 | Driver<br>(BPS-05)                             | <b>37</b><br>Open Merit<br>for Head<br>Quarter<br>Peshawar=05<br>Zone1=06<br>Zone2=06<br>Zone3=06<br>Zone4=06<br>Zone5=06<br>Minority=02                       | Matric and LTV driving license issued from the licensing authority with at least three years' experience, preference will be given to individuals with domicile of district where post is advertised. | 18-35 |
| 11 | Naib Qasid<br>(BPS-04)                         | <b>24</b><br>Open Merit<br>for Head<br>Quarter<br>Peshawar=04<br>Zone1=04<br>Zone2=04<br>Zone3=03<br>Zone4=03<br>Zone5=03<br>Female<br>quota=02<br>Minority=01 | Matric Certificate from BISE. Preference will be given to individuals with domicile of district where post is advertised.   | 18-30 |
| 12 | Diary Dispatch<br>(BPS-04)                     | <b>15</b><br>Zone1=03<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=02<br>Female<br>quota=01  | Matric Certificate from BISE with valid license of motorcycle. Preference will be given to individuals with domicile of district where post is advertised.  | 18-30 |
| 13 | Chowkidar<br>(BPS-04)                          | <b>18</b><br>Open Merit<br>for Head<br>Quarter<br>Peshawar=02<br>Zone1=04<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=03                                      | Middle school certificate. Preference will be given to individuals with domicile of district where post is advertised.  | 18-30 |


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| 14 | Warehouse Security Guard (BPS-04) | <b>14</b><br>Zone1=03<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=02  | Middle school certificate.<br>Preference will be given to individuals with domicile of district where post is advertised   | 18-40 |
| 15 | Sweeper (BPS-03)                  | <b>20</b><br>Open Merit for Head Quarter<br>Peshawar=03<br>Zone1=03<br>Zone2=03<br>Zone3=03<br>Zone4=03<br>Zone5=03<br>Female<br>quota=01<br>Minority=01 | Primary school certificate.<br>Preference will be given to individuals with domicile of district where post is advertised. | 18-30 |

### **Terms & conditions:**

1. Application Form shall be carefully filled by the candidate; incomplete/incorrect/late submitted forms will not be entertained.
2. In case of any deficient, false or misleading information, the candidate will be responsible for its outcome and his/her candidature/selection will be cancelled at any stage even after the test/selection.
3. Name of the post applied must be written on top of the envelope.
4. For test/interview date and venue will be communicated through SMS & the same will be uploaded on CTSP website.
5. The candidate has to prove the information provided in the application form with respect to advertisement, by producing original documents at the time of interview.
6. The candidates already in service of the government /autonomous bodies / corporations must apply through proper channel and need to produce NOC at the time of interview.
7. In case a candidate wishes to apply for more than one post he/she must submit separate application form for each post.
8. No TA/DA will be admissible for the purpose of the test /interview.
9. The competent authority reserves the right to increase/decrease the number of posts or cancel the recruitment process any time before issuance of offer letters.
10. Those candidates who had applied to any of the above positions through PTS shall apply afresh through CTSP. Khyber Pakhtunkhwa Food Safety and Halal Food Authority will ensure their repayment through easy paisa to each candidate as per agreement reached during recent meeting with Pakistan Testing Services (PTS).
11. Test marks will only be used for shortlisting and will not be added to the final score/selection of the candidates.

### **How to apply:**

1. Please visit CTSP website [www.ctsp.com.pk](http://www.ctsp.com.pk) for online apply. **OR**
2. Download Application Form along with the prescribed test fee deposit slip from CTSP website and send the complete Application form (along with 3 recent color photographs and a copy of your CNIC) to CTSP Headquarters Office Plot #140, Street 9, Sector I-10/3, Industrial Area, Islamabad, within 15 days of publication of this advertisement.
3. Application fee can be paid in any of the online branches of HBL, UBL and NBP. Attach the paid copy of deposit slip with the filled-up Application Form.
4. Application Form will only be accepted through courier service.
5. Do not attach copies of academic certificates at this stage.
6. Further details can be obtained from website [www.ctsp.com.pk](http://www.ctsp.com.pk).

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|  <p><b>Career Testing Services Pakistan</b><br/>Plot #.140, St 9, Sec I-10/3,<br/>Industrial Area, Islamabad.<br/>UAN- 051-111004455</p> | <p><b>Director Administration</b><br/><b>Khyber Pakhtunkhwa</b><br/><b>Food Safety &amp; Halal Food Authority</b></p> |
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