



**Government Of Gilgit-baltistan**  
**DIRECTORATE OF EDUCATION (Colleges)**  
**Gilgit-Baltistan**



**Recruitment Test for**  
**Admin Staff**

**2**

**01. Eligibility Criteria:**

A. Is your age according to the prescribed age limit for the desired Post as on **15-04-2020**?

☐ Yes ☐ No

B. Do you have relevant / prescribed **Qualification** and **Experience** as mentioned in Advertisement?

☐ Yes ☐ No

C. Do you possess **Local/Domicile** of **Required District** as mentioned in Advertisement?

☐ Yes ☐ No

If your reply is "Yes" to A & B above, only then please proceed further. Otherwise you are not eligible to apply.

**02. Bank Online Deposit of Rs: 290/- from Designated Bank Branches**

Bank Code		Deposit Date	
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\*Note: Application Form will not be entertained without Original Deposit Slip (CTSP Copy)

**Picture 1**

Paste your recent  
passport size color  
photograph with gum

تصویر لازماً منسلک کریں بصورت  
دیگر فارم عمل میں نہیں لایا جائیگا۔

نوٹ: درخواست فارم پُر کرنے سے پہلے فارم پر درج ہدایات غور سے پڑھیں اور فارم کو احتیاط سے پُر کریں، فارم جمع ہونے کے بعد کسی قسم کی تصحیح نہیں کی جائے گی۔ نامکمل یا غلط معلومات پر مبنی درخواست فارم کو مسترد کر دیا جائے گا۔

**03. Post Applied for: Fill Only One Box for Desired Post. (Mandatory)**

To apply for more than one posts, please use separate form. This form will be considered valid only for the first selected post in the sequence.

01. ☐ Data Entry Operator (BS-15)

02. ☐ UDC (BS-14)

03. ☐ LDC (BS-11)

04. ☐ Lab Assistant (BS-11)

05. ☐ Library Assistant (BS-09)

06. ☐ Assistant Warden (BS-09)

**04. Personal Information: Use CAPITAL letters and leave spaces between words.**

01. Name in Full: \_\_\_\_\_

02. Father's Name: \_\_\_\_\_

03. Candidate CNIC #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

04. Date of Birth:   
Write your Correct Date of Birth otherwise you will be rejected

05. Email: \_\_\_\_\_ (Mandatory)

**06. Postal Address:**

All correspondence will be made on this address though courier service or ordinary postal service.

**07. Personal Mobile No:**

Do not give your ported / converted mobile number, otherwise you will not receive SMS from CTSP.

**08. Parent's Mobile No:**

Do not give your ported / converted mobile number, otherwise you will not receive SMS from CTSP.

09. Gender: ☐ Male ☐ Female

10. Marital Status: ☐ Single ☐ Married

11. Religion: ☐ Muslim ☐ Non-Muslim

12. Are you Contingent Employee? ☐ Yes ☐ No

Contingent Employee before 30 June 2016  
Subject to G-B government policy.:

13. Government Employee?: ☐ Yes ☐ No Total Continuous Job Experience as on closing date of applications:  -  -

14. Applying for Disability Quota? ☐ Yes ☐ No In case of Yes Please Specify: \_\_\_\_\_

15. Applying for Minority Quota? ☐ Yes ☐ No In case of Non-Muslim Please Specify: \_\_\_\_\_

05. District of Local/Domicile: Select your District of Local/Domicile (Mandatory)

<input type="checkbox"/> Gilgit	<input type="checkbox"/> Daimer	<input type="checkbox"/> Skardu	<input type="checkbox"/> Astore	<input type="checkbox"/> Ghizer
<input type="checkbox"/> Ghanche	<input type="checkbox"/> Kharmang	<input type="checkbox"/> Shigar	<input type="checkbox"/> Nagar	<input type="checkbox"/> Hunza

06. Desired Test City: ☐ Gilgit ☐ Skardu ☐ Islamabad **Islamabad On condition ( at least 200 Applicants)**

07. Academic Information: (Attach copies of your academic qualification certificates.)

- Note:** 1. CTSP will not issue Roll No Slips to those who have not filled in their academic record properly  
 2. Candidate should convert their grades into marks. (O Level / A Level or any other degree having grade).  
 3. Write exact degree name & major subject mention in certificate / transcript. 4. Result awaiting candidates are not eligible.

Degree Level / Certificate	Specialization / Major Subject	Year Passing	Obtained Marks / CGPA	Total Marks / CGPA	Percentage%	Board / University / Institute
<b>Metric</b> (10 Years)						
<b>Intermediate</b> (12 Years)						
<b>Bachelor</b> (14 Years)						
<b>Bachelor / Master</b> (Hons) (16 Years)						
<b>MS/M.Phil</b> (18 Years)						
<b>Higher</b> (If Any)						

08. Professional Qualification/Diploma/Courses: (Attach copies of your professional qualification certificates.)

S. #	Certificate/Degree	Passing Year	Obtained Marks	Total Marks	Board/University/Institute
1.					
2.					
3.					

09. Employment/Post Relevant Experience Record:

S. #	Designation Your Designation / Position Title	Organization Type (Government / Semi Government / Private)	Organization Name (Name of the Organization / Department)	Job Duration		Total Years of Experience
				From	To	
1.						
2.						

## 10. Undertaking By The Applicant:

I \_\_\_\_\_ s/d/w of \_\_\_\_\_ do hereby solemnly declare and affirm that I have read and understood the instructions and conditions for appearing in the CTSP Test, and I have filled-up the application form as per instructions given below. In case of any information contained herein is found at any stage to be missing, untrue, false or forged, my candidature can be canceled at any stage (even after employment, if so revealed later), and I shall be liable to legal action.

Date: \_\_\_\_\_ Thumb Impression \_\_\_\_\_ Candidate's Signature \_\_\_\_\_

### Picture 2

**Affix your recent passport size color photograph with Open face**

تصویر لازمہ منسلک کریں بصورت دیگر فارم عمل میں نہیں لایا جائیگا۔

## 11. Check List Provide the following documents other wise Application Form will not be entertained.

- ☐ 01. Original Bank Deposit Slip (CTSP Copy)
- ☐ 02. Three (03) Passport size color photograph to be attached with the form.
- ☐ 03. Attested Copy of CNIC
- ☐ 04. Copy of your Domicile, Educational and other required documents.

## 12. GENERAL INSTRUCTION/ INFORMATION:

1. Please fill the application form properly with complete and correct information.
2. Please do not leave any field blank in the form and do not OVERWRITE any information otherwise your application will be rejected.
3. Incorrect or false information may result in cancellation of your candidature at any stage, even after employment, and also proceeding of a legal action.
4. Please submit the complete Application form to **CTSP Office #. 140, Sreet 9, Sector I-10/3, Industrial Area, Islamabad.** (along with 3 recent colour passport size Photographs, copy of CNIC, your Local/Domicile Certificate and original bank deposit slip (CTSP's Copy).
5. By hand submission of application form is not allowed.
6. Mobile phones or any electronic gadgets are not allowed in test center premises.
7. Use separate application form for each post you are applying for.
8. Application Fee (Service Charges)/Bank charges is non-refundable/non-transferable to other category.
9. Information about Roll No Slip/Test date/Test Center will be provided by SMS, Website & Email.
10. If you do not receive you roll no slip or result online, you will follow CTSP's procedures and regi ster your complaint on CTSP's complaint form.
11. **Last date for Fees Submission is 15-04-2020**

### Picture 3

**Affix your recent passport size color photograph with Open face**

تصویر لازمہ منسلک کریں بصورت دیگر فارم عمل میں نہیں لایا جائیگا۔

اس درخواست فارم کو موڑنا اور تہ کرنا منع ہے۔

انولپ (درخواست لفافہ) کے اوپر پر وجیکٹ آئی ڈی اور پوسٹ کا نام لازم لکھیں۔

براہ مہربانی اپنے درخواست فارم کے ساتھ صرف (CTSP's COPY) والا چالان فارم لگائیں، بصورت دیگر آپ کا درخواست فارم قبول نہیں کیا جائے گا۔

فیس جمع کرنے کی آخری تاریخ 15 اپریل 2020 ہے۔

Career Testing Services Pakistan بذریعہ ڈاک پاکستان پوسٹ دیر سے موصول ہونے والی درخواست کا ذمہ دار نہیں ہوگا۔

Office Call Timing: From 9:00 AM To 5:00 PM

Monday to Saturday

Cut Address box given below and affix it with gum on the envelope.



## Address

Project ID: (DEC/GB/45/20)

CAREER TESTING SERVICES PAKISTAN

Office #.140, St. # 9, Sec I-10/3, Industrial Area, Islamabad.



## Helpline

(051) 111 00 44 55

www.ctsp.com.pk

مزید معلومات و رہنمائی کیلئے گلگت کے علاقائی (ریجنل) دفتر سے دفتری اوقات میں رابطہ کیا جاسکتا ہے۔

