

# <u>PAPER DISTRIBUTION FOR</u> <u>KHYBER PAKHTUNKHWA CULTURE ANDTOURISM AUTHORITY(KP-CTA)</u>



# 1. GENERAL MANAGER CULTURE & TOURISM (APS-19)

Subject	English	General Intelligence
Tourism and Hospitality Management.		
Management and Leadership.		
Anthropology & History.		
Organizational Behavior.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Marketing Advertising and Business Strategies.	Sentence Structure,	Analytical reasoning, Pakistan
Media and Public Relation Strategies.	Comprehension.	Affairs, Islamiyat.
• KP Tourism Act, 1976.		
• KP Travel Act Agencies Act, 1976.		
• KP Hotel & Restaurant Act, 1976.		

### 2. GENERAL MANAGER INVESTMENT / ITZS (APS-19)

Subject	English	General Intelligence
Investment Analysis.		
Accounting and Finance.		
Financial Statement Analysis.		
Hospitality & Tourism.		
Investment Policy, 2013.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
• Foreign Private Investment (Promotion and Protection)	Sentence Structure,	Analytical reasoning, Pakistan
Act 1976.	Comprehension.	Affairs, Islamiyat.
Project Management.		
• KP State Land Lease Policy, 2015.		
• KP Public, Private Partnership Act, 2020.		
Board of Investment Ordinance, 2001.		

#### 3. DEPUTY DIRECTOR LEGAL & COUNCIL (APS -18)

Subject	English	General Intelligence
Contract Act 1872.		
Sales of goods Act 1930.		
Partnership Act 1932.		
Company Act 2017.		
Security and Exchange Commission of Pakistan Act		
1997.		
Limited Liability Partnership Act 2017.		
Insurance Ordinance 2000.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Arbitration Act 1940.	Sentence Structure,	Analytical reasoning, Pakistan
Competition Commission of Pakistan Act 2010.	Comprehension.	Affairs, Islamiyat.
Negotiable Instrument Act 1881.		
Constitution of Pakistan.		
• KP Tourism Act 2019.		
Intellectual Property Law.		
Anti-Money Laundering Act 2010.		
Board of Investment Ordinance 2001.		
Competition Commission of Pakistan Act 2010.		

#### 4. MANAGER MARKETING & INFORMATION (APS -18)

Subject	English	General Intelligence
Tourism Marketing.		
• Eco-Tourism.		
Advertisement & Promotion.		
Brand Management.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Customer Behavior (Visitors Behavior).	Sentence Structure, Comprehension.	Analytical reasoning, Pakistan Affairs, Islamiyat.
Communication Skills.	comprenension.	Anans, Islannyat.
Management.		
Basics of Computer.		

# 5. MANAGER CULTURE (APS -18)

Subject	English	General Intelligence
Management Skill.		
Project Planning/ Development.      Suggest Management	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
<ul><li> Events Management.</li><li> Culture/ Heritage.</li></ul>	Sentence Structure, Comprehension.	Analytical reasoning, Pakistan Affairs, Islamiyat.
Social Media.	comprenension.	Allalis, Islalliyat.

# 6. MANAGER DESIGN CELL (APS -18)

Subject	English	General Intelligence
<ul> <li>Architecture(climatology, Surveying, History of Arch; Basic Structural Analysis, Material and methods, Masonry and Concrete, Construction Technology, Earthquake Resilient Design, Estimation and Specification, working Drawings.</li> <li>Management Skills</li> <li>Tourism and Culture</li> <li>GIS, Digital Mapping, World Geography, Regional Geography, Human Geography, Geography and Remote sensing, Database Management and Ecology</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 7. MANAGER INVESTOR FACILITATION / PPP CELL (APS -18)

Subject	English	General Intelligence
<ul> <li>Subject</li> <li>Investment Analysis.</li> <li>Financial Management.</li> <li>Project Management.</li> <li>Portfolio Management.</li> <li>Hospitality &amp; Tourism.</li> <li>Public Relation.</li> <li>Investment Policy 2013.</li> <li>KP Public Private Partnership Act 2014/2020.</li> <li>Foreign Private Investment (Promotion and Protection) Act 1976.</li> <li>Board of Investment Ordinance 2001.</li> </ul>	English Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	General Intelligence Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

### 8. MANAGER DIGITAL TRANSFORMATION CELL (APS -18)

Subject	English	General Intelligence
<ul> <li>Project Roll out</li> <li>Project Management</li> <li>Infrastructure technology such as Microsoft Cloud (office 362 / Azure) Networking, Data Centers, Hardware integration, Operation System, CRM system.</li> <li>Communication Skill ( Prioritizing delegation, &amp; Mentoring, Analysis and problem solving skills, Strong planning and organization Skills, Agile software development, Understanding of lean principle, integration and risk management , System analysis and design techniques, Quality assurance methodology and inspections, Technical standards and deliverables.)</li> <li>Software and application development (. NET, PHP, JAVA, AJAX, jquery, Python, Api integration)</li> <li>Database Management ( MS SQL SEVER, MySQL, Oracle, Fiberbase, PostgreSQI</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 9. DEPUTY MANAGER RESEARCH & CREATIVE WING (APS -17)

Subject	English	General Intelligence
<ul> <li>Management Skills</li> <li>Tourism &amp; Culture</li> <li>Creative Art &amp; Design</li> <li>Practice Base Research</li> <li>Communication Skills</li> <li>Social media skills</li> <li>Data Analysis</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 10. DEPUTY MANAGER TOURISM/ECO-TOURISM (APS -17)

Subject	English	General Intelligence
Social and ecological impacts of tourism		
Concepts of ecotourism		
Ecotourism Resources		
Ecotourism and the environment	Varahulamu Gramman Haara	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.
Ecotourism and conservation	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	
Ecotourism and local community		
Ecotourism practices		,
Ecotourism in the national/ global context		
Community based tourism management		

#### 11. DEPUTY MANAGER CULTURE/HERITAGE (APS -17)

Subject	English	General Intelligence
<ul> <li>Culture</li> <li>Culture Heritage of Pakistan</li> <li>Archaeological Anthropology</li> <li>Social and Cultural Change</li> <li>Political Anthropology</li> <li>Economic Anthropology</li> <li>Marriage and Family</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 12. DEPUTY MANAGER MARKETING (TOURISM, CULTURE & HERITAGE) (APS -17)

Subject	English	General Intelligence
Subject <ul> <li>Principles of Management.</li> <li>Introduction to Finance.</li> <li>Marketing Management.</li> <li>Service Marketing.</li> <li>Analytical.</li> <li>Communication Skills.</li> <li>Hospitality Management.</li> <li>MS Office.</li> </ul>	English Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	General Intelligence Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.
Basics of Computer.		

# 13. DEPUTY MANAGER TOURIST SERVICES/PRODUCTS & HERITAGE (APS -17)

Subject	English	General Intelligence
Production Management.		
Public Relations.		
Management.	Vessbulary Grammar Usago	Basic Arithmetic, Current Affair,
Tourism and Culture.	Vocabulary, Grammar Usage, Sentence Structure,	Analytical reasoning, Pakistan
Product Cost Analysis.	Comprehension.	Affairs, Islamiyat.
Organizational Behavior.		
• Research.		

# 14. DEPUTY MANAGER PERFORMING ARTS/THEATERS, CINEMAS, ART COUNCILS, GALLERIES, HERITAGE (APS -17)

Subject	English	General Intelligence
<ul> <li>Management skill</li> <li>Project planning/ development</li> <li>Events management</li> <li>Culture/ Heritage</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure,	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan
Social media	Comprehension.	Affairs, Islamiyat.

#### 15. DEPUTY MANAGER CRAFT DESIGN & VISUAL ART (APS -17)

Subject	English	General Intelligence
<ul> <li>Anthropology of Art.</li> <li>Culture.</li> <li>Social Change and Globalization.</li> <li>Economic Anthropology.</li> <li>Political Anthropology.</li> <li>Kinship System and Descent Groups.</li> <li>Marriage and Family.</li> </ul>	English Vocabulary, Grammar Usage, Sentence Structure,	General Intelligence Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan
<ul> <li>Management Skills.</li> <li>Tourism &amp; Hospitality.</li> <li>Visual Art &amp; Craft.</li> <li>Culture &amp; Heritages.</li> <li>Communication Skills.</li> <li>Social Media Skills.</li> </ul>	Comprehension.	Affairs, Islamiyat.

#### 16. DEPUTY MANAGER LANGUAGE & LITERATURE (APS -17)

Subject	English	General Intelligence
<ul> <li>Anthropology of Language.</li> <li>Culture.</li> <li>Social Change and Globalization.</li> <li>Economic Anthropology.</li> <li>Political Anthropology.</li> <li>Kinship System and Descent Groups.</li> <li>Marriage and family.</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 17. GIS SPECIALIST (APS -17)

Subject	English	General Intelligence
ArcGIS Advance.		
Making Maps with Common Datasets.		
Retrieving and Sharing Data.		
• Layers concept.		Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.
Database Concepts.	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	
Data Analysis.		
Data Set Concepts.		
Geo Database.		
Data collection from field survey.		

#### 18. URBAN & TOWN PLANNER (APS -17)

Subject	English	General Intelligence
Architecture(climatology, Surveying, History of Arch;		
Basic Structural Analysis, Material and methods,		
Masonry and Concrete, Construction Technology,		
Earthquake Resilient Design, Estimation and	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Specification, working Drawings. Urban and Rural	Sentence Structure,	Analytical reasoning, Pakistan
Planning.	Comprehension.	Affairs, Islamiyat.
• Sustainable Urban Planning, Housing, Housing Issue in		
Asia, National Hosing Policy, Transportation Planning		
, Environmental Planning		



Introduction to GIs, Planning Law, Planning of new	
towns, Urban Planning and Conservation, Climate	
Change adaptation & Disaster Management	
<ul> <li>Master Planning&lt; Finance Planning and management,</li> </ul>	
Project Planning and management, Estate	
management, Land Use and building control.	

# 19. ARCHITECT (APS-17)

Subject	English	General Intelligence
<ul> <li>Model Making 3D.</li> <li>Architecture(climatology, Surveying, History of Arch; Basic Structural Analysis, Material and methods, Masonry and Concrete, Construction Technology, Earthquake Resilient Design, Estimation and Specification, working Drawings.</li> <li>Management Skills (Practice Management, Project Management, Programming &amp; Services</li> <li>Project planning and design, Project Development and Documentation, Construction and Evaluation</li> <li>Structural Engineering, Engineering Mechanics, Soil Mechanics, Fluid Mechanics, Strength of Material, Environmental Engineering project</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 20. SPECIALIST (INVESTMENT) (APS -17)

Subject	English	General Intelligence
Portfolio Formation and Analysis.		
Portfolio Management.		
Financial Statement Analysis.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Financial Management.	Sentence Structure,	Analytical reasoning, Pakistan
Working Capital Management.	Comprehension.	Affairs, Islamiyat.
Portfolio Cost and Benefit Analysis.		

# 21. SPECIALIST (BUSINESS DEVELOPMENT) (APS -17)

Subject	English	General Intelligence
Strategic Management.		
Entrepreneurship Research in Tourism.		Desis Avithmetic Compart Affein
Public Relations.	Vocabulary, Grammar Usage, Sentence Structure,	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan
Project Management.	Comprehension.	Affairs, Islamiyat.
Business Planning and Analysis.	comprenension.	, and by Islamy at

# 22. SPECIALIST (PPP/BOT PROJECTS) (APS -17)

Subject	English	General Intelligence
Project Management.		
Financial Management.		
Tourism and Culture.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Investment Analysis.	Sentence Structure,	Analytical reasoning, Pakistan
Public Relations.	Comprehension.	Affairs, Islamiyat.
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# 23. SPECIALIST (PROCUREMENT) (APS -17)

Subject	English	General Intelligence
Supply Chain Management.		
Supply Chain Logistics.		
Supply Chain Operations.		
Procurement Planning.		
Procurement Process.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Inventory Management.	Sentence Structure,	Analytical reasoning, Pakistan
Communication Skills.	Comprehension.	Affairs, Islamiyat.
Hospitality Management.		
KPPRA Khyber Pakhtunkhwa Public Procurement		
Regulatory Authority Act 2012.		

# 24. SPECIALIST (CONTRACT MANAGEMENT) (APS-17)

Subject	English	General Intelligence
Sales of goods Act 1930.		
Partnership Act 1932.		
Company Act 2017.		
The contract Act, 1872.		
Administration of Justice.		
Legal Ethics.		Posis Avithmetic Courset Affair
The principle of Management.	Vocabulary, Grammar Usage, Sentence Structure,	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan
The Fundamentals of Contract Management.	Comprehension.	Affairs, Islamiyat.
Elements of Successful Contract Management.		
Stages of Contract Management.		
Organization Behavior.		
Human Resource Management.		
Hospitality and Culture.		

# 25. SPECIALIST (ITZs) (APS-17)

Subject	English	General Intelligence
<ul> <li>Management</li> <li>Strategic Management</li> <li>Marketing Management</li> <li>Financial management &amp; accounting</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.
Human Resource Management	comprenension.	Allalis, islalliyat.

#### 26. CONTENT WRITER (ENGLISH) (APS-16)

Subject	English	General Intelligence
Report writing.		
Editing and re-writing.		Desis Avithmetic Current Affeir
Creative writing.	Vocabulary, Grammar Usage, Sentence Structure,	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan
Feature writing.	Comprehension.	Affairs, Islamiyat.
Opinion writing.	•	

# 27. GRAPHIC DESIGNER (APS -16)

Subject	English	General Intelligence
Adobe Photoshop.		
Adobe Illustrator.		
Corel Draw.		
• Editing.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
• 3D Graphics.	Sentence Structure,	Analytical reasoning, Pakistan
• Inpage.	Comprehension.	Affairs, Islamiyat.
Computer Science.		
• Fine Arts.		

# 28. RESEARCH OFFICER (APS -16)

eneral Intelligence
Arithmetic, Current Affair,
tical reasoning, Pakistan Affairs, Islamiyat.
Allalis, Islalliyat.

# 29. CREATIVE WRITER (ENGLISH) (APS -16)

Subject	English	General Intelligence
Report writing.		
Resume writing.		
Communication skills.	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Research writing.	Sentence Structure,	Analytical reasoning, Pakistan
Basic computer skills.	Comprehension.	Affairs, Islamiyat.
Ideas generation.		

### 30. NETWORK SUPERVISOR (APS -16)

Subject	English	General Intelligence
Fundamental network concepts, terminology		
(LAN,WAN, Topologies, OSI & TCP/IP Model, Routing		
and Switching, virtualization,	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Network Security	Sentence Structure,	Analytical reasoning, Pakistan
Web Application Deployment	Comprehension.	Affairs, Islamiyat.
Data Structure		

#### 31. DATABASE SUPERVISOR (APS -16)

Subject	English	General Intelligence
Backup and Recovery Techniques		
Database Architecture & Configuration		
Database Auditing & Mirroring		
Databases Maintenance	Vocabulary, Grammar Usage, Sentence Structure,	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan
• MySQL, Firebase, Azure, SQL Server and mongoDB	Comprehension.	Affairs, Islamiyat.
Relational Database Concepts & DDL Comnands		, india, islamiyati
Storage Structure		

# 32. WEBMASTER/CONTENT MANAGEMENT SYSTEM HANDLER (APS -16)

Subject	English	General Intelligence
<ul> <li>Web designing         <ul> <li>a. HTML5, CSS3</li> <li>b. bootsrap , Jquery</li> <li>c. Java Script</li> </ul> </li> <li>Web development         <ul> <li>a. PHP and its Frameworks (Laravel, Codeingnator)</li> <li>b. ASP.NET (MVC, Angular, ASP.NET Core)</li> </ul> </li> <li>DBMS         <ul> <li>a. MySQL, SQL Server, Firebase, Oracle</li> <li>b. Normalization and ER Diagram</li> <li>c. Views &amp; Procedures</li> </ul> </li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 33. FRONTEND DEVELOPER (APS -16)

Subject	English	General Intelligence
<ul> <li>Web designing <ul> <li>a) HTML5, CSS3</li> <li>b) bootsrap, Jquery</li> <li>c) Java Script</li> </ul> </li> <li>Java Script Frameworks <ul> <li>a) Vue js</li> <li>b) Node js</li> <li>c) React js</li> <li>d) Next JS</li> <li>e) Jira</li> </ul> </li> <li>Github <ul> <li>Restful APIs</li> <li>TypeScript</li> <li>Postman</li> <li>Insomnia</li> </ul> </li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

#### 34. BACKEND DEVELOPER (APS -16)

Subject	English	General Intelligence
Web development		
a) PHP Frameworks (Laravel, Codeingnator)		
b) MVC		
c) Request/Response Programming		
d) Http Request		
e) HTTP Collections		
f) Http Response		
g) Redirection	Vocabulary, Grammar Usage,	Basic Arithmetic, Current Affair,
Object Oriented Programming	Sentence Structure,	Analytical reasoning, Pakistan
Data Structure	Comprehension.	Affairs, Islamiyat.
Java Script Frameworks		
a) Vue js		
b) Node js		
c) React js		
d) Next js		
• Jira		

#### 35. ANDROID DEVELOPER (APS -16)

Subject	English	General Intelligence
<ul> <li>Android application development <ul> <li>a) Fragments</li> <li>b) Libraries</li> <li>c) Firebase Cloud Messaging</li> <li>d) Places</li> <li>e) Media Playback</li> <li>f) Widgets</li> <li>g) Espresso</li> <li>h) Publishing Your App</li> </ul> </li> <li>Kotiln, JAVA</li> <li>Restfull APIs</li> <li>JIRA</li> <li>JSON</li> <li>Github</li> <li>Firebase</li> <li>Object Oriented Programming</li> <li>Data Structure</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 36. DESKTOP APPLICATION DEVELOPER (APS -16)

Subject	English	General Intelligence
• ASP.NET		
Objects and Classes		
OOP with C#		
ADO .Net	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.
• WPF		
• MVC	comprenension.	Anans, Islannyat.
ASP .NET working with Data		
ASP .NET Security		



ASP .NET Advance Topics	
• JavaScript	
• Jquery	
• JSON	
• Web	
• API	
JS Chart	
Reports (Crystal Reports, RDLC Reports)	
Forms Authentication	
Windows Authentication	

# 37. IOS DEVELOPER (APS -16)

Subject	English	General Intelligence
<ul> <li>IOS application development <ul> <li>a) React Native</li> <li>b) Swift 3.0</li> <li>c) Apple's Xcode IDE</li> <li>d) Using Interface Builder (Storyboard + Xibs)</li> <li>e) UI Controllers</li> <li>f) MVC</li> <li>g) View Controllers</li> <li>h) Navigations</li> <li>i) Data Persistence (Core Data, Plist, NSUserdefaults)</li> <li>j) Working with Tableview, Collection View</li> <li>k) Advance iPhone Development</li> <li>l) Auto Layouts</li> <li>m) Objective C Bridging</li> <li>n) Delegates &amp; Protocols</li> <li>o) Maps</li> <li>p) Web Services</li> <li>q) JSON</li> <li>r) Local and Push Notifications</li> <li>s) Third Party Frameworks</li> </ul> </li> </ul>	English Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	General Intelligence Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 38. EXECUTIVE OFFICER (APS-16)

Subject	English	General Intelligence
<ul> <li>Basic Computer</li> <li>MS Office</li> <li>Excel</li> <li>Power Point</li> <li>Short Keys</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

#### 39. LEGAL ASSISTANT (APS -16)

Subject	English	General Intelligence
<ul> <li>Partnership Act 1932.</li> <li>KP Tourism Act 2019.</li> <li>The contract Act, 1872.</li> <li>Sales of Goods Act 1930.</li> <li>Negotiable Instruments Act 1881.</li> <li>Security and Exchange Commission of Pakistan Act 1997.</li> <li>Limited Liability Partnership Act 2017.</li> <li>Company Act 2017.</li> <li>Arbitration Act 1940.</li> <li>Constitution of Pakistan.</li> <li>CPC.</li> <li>CrPC.</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

#### 40. ASSISTANT (APS-16)

Subject	English	General Intelligence
<ul> <li>Basic Computer</li> <li>MS Office</li> <li>Excel</li> <li>Power Point</li> <li>Short Keys</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure, Comprehension.	Basic Arithmetic, Current Affair, Analytical reasoning, Pakistan Affairs, Islamiyat.

# 41. PHOTOGRAPHER (APS -14)

Subject	English	General Intelligence
Photography Related Questions.	Vocabulary, Grammar Usage, Sentence Structure.	Basic Arithmetic, Current Affair, Pakistan Affairs, G.K, Islamiyat.

#### 42. JUNIOR CLERK (APS -11)

Subject	English	General Intelligence	Skill Test
<ul> <li>Basic Computer.</li> <li>MS Office.</li> <li>Excel.</li> <li>Power Point.</li> <li>Short Keys.</li> </ul>	Vocabulary, Grammar Usage, Sentence Structure.	Basic Arithmetic, Current Affair, Pakistan Affairs, G.K, Islamiyat.	Typing Test.

(Skill test shall be conducted from the shortlisted candidates.)

# 43. RECEPTIONIST/TELEPHONE OPERATOR (MALE) (APS -11)

Subject	English	General Intelligence
(Receptionist/Telephone Operator Related Question)		
Basic Computer.		
• MS Office.	Vocabulary, Grammar Usage, Sentence Structure.	Basic Arithmetic, Current Affair, Pakistan Affairs, G.K, Islamiyat.
• Excel.		
• Power Point.		r ukistan Anans, etk, islamiyati
• Short Keys.		

#### **RECEPTIONIST/TELEPHONE OPERATOR (FEMALE) (APS -11)** 44.

Subject	English	General Intelligence
(Receptionist/Telephone Operator Related Question)		
Basic Computer.		
MS Office.		Pasia Avithmatia Coverant Affair
• Excel.	Vocabulary, Grammar Usage, Sentence Structure.	Basic Arithmetic, Current Affair, Pakistan Affairs, G.K, Islamiyat.
Power Point.	Sentence Structure.	
• Short Keys.		

45. DRIVER (APS -09)	(Paper Medium URDU)
Subject	General Intelligence
Driving Principles & Traffic Signs	English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

#### 46. **GENERATOR OPERATOR (APS -09)**

Subject	General Intelligence
Generator, Electrical Related Questions.	English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

#### 47. **SECURITY GUARDS (APS -09)**

**General Paper** 

#### English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

48. PLUMBER (APS -04)	(Paper Medium URDU)
Subject	General Intelligence
Plumbing Related Questions.	English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

#### WAITERS (APS -04) (Paper Medium URDU) 49. **General Paper**

#### English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

50. COOK (APS -04) (Paper Medium URDU)		edium URDU)
	General Paper	Skill Test
	English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat. Cooking	

#### (Skill test shall be conducted from the shortlisted candidates.)

#### 51 **DISPATCH RIDER (BIKE) (APS -04)**

#### (Paper Medium URDU)

(Paper Medium URDU)

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Subject	General Intelligence
Driving Principles & Traffic Signs	English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

#### MAALI (APS -04) 52.

**General Paper** 

#### English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

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(Paper Medium URDU)

(Paper Medium URDU)

# 53. NAIB QASID (APS -04)

(Paper Medium URDU)

(Paper Medium URDU)

**General Paper** 

#### English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat

#### 54. SWEEPER (APS -04)

**General Paper** 

English, G.K, Pak Affairs, Current Affairs, Math, Islamiyat