



WATER & SANITATION SERVICES COMPANY DERA ISMAIL KHAN

LGE&RDD, Government of Khyber Pakhtunkhwa

A public Sector Company Incorporated under Section 42 of the Companies Ordinance 1984.



VACANCY ANNOUNCEMENT

The Board of Directors (BoD) of WSSC DIKhan is looking for a dynamic, energetic, and committed senior professional to lead WSSC DIKhan with the following requirements. Are you ready to compete and manage Water and Sanitation Services Company DIKhan (WSSC DIKhan)?, You are expected to utilize your experience & skills to implement the vision of Government of Khyber Pakhtunkhwa by governing the Water and Sanitation utility and delivering quality services (Water, Drainage, Sewerage, Solid Waste Management and Hygiene) to the citizens of DIKhan, Khyber Pakhtunkhwa. The Government of Khyber Pakhtunkhwa is cognizant of the importance of Municipal Services and its role in the growth of Urban Centers. The government is geared to strengthen its reform agenda of municipal services.

The Candidate must possess following qualifications/:

S.#	Position	Post	Qualification & Experience	Age limit
1	Manager Finance, Budget Accounts and Audit (M-5)	01	to 5 years of finance & accounting experience in public sector and/or private organizations including 2 years of experience in related sector of water & sanitation services, along with a HEC recognized degree of BBA Hons, MBA, M. Com, Chartered Accountant or ICMA degree in finance & accounting. Should have capability to use software of finance & accounting.	22 to 35 Years
2	Assistant Manager Solid Waste, Drainage and billing (M-7)	01	HEC recognized degree of BSc Engineering degree in Civil, Mechanical engineering or environmental engineering / Sciences. 1 to 3 years of operations & maintenance experience in public sector and/or private organizations including 2 year of experience in related sector of solid waste management services, sanitation & drainage services.	22 to 35 Years
3	Assistant Manager Water Supply and billing (M-7)	01	HEC recognized degree of BSc Engineering degree in Civil, Mechanical engineering or environmental engineering / Sciences. 1 to 3 years of operations & maintenance experience in public sector and/or private organizations including 2 year of experience in related sector of water supply services.	22 to 35 Years
4	Assistant Manager Procurement (M-7)	01	1 to 3 years of local and offshore Procurement experience in public sector and/or private organizations including 2 year of experience in related sector of water & sanitation services, along with a HEC recognized degree of Master Degree like MBA finance, M.Com or ICMA. Additional courses in Procurement from Khyber Pakhtunkhwa Procurement Regulatory Authority (KPPRA) shall be preferable.	22 to 35 Years
5	Assistant Manager Media, IT and Communication (M-7) Female are also encouraged to apply.	01	Minimum 03 years in media and communication experience in public sector and/or private organization along with a Master Degree in Mass Communication. Close relation with media agencies shall be deem necessary.	22 to 35 Years
6	Manager Projects, planning and engineering services (M-5)	01	5-7 years of operation, maintenance and project management experience in public sector or private organization including 2 years of experience in related sector of Water and Sanitation along with BSC or MSC engineering degree preferably civil engineering or environmental engineering/sciences.	22 to 35 Years
7	Office Assistant (S-1)	02	Minimum graduate with good command in English language. Proficiency in MS office is must. Experience as Office Assistant will be preferred.	20 to 30 Years

8	Computer Operator (S-1)	02	Having Bachelors of Computer Science degree (BCS 2 years), or MCS. Experience as Computer Operator along with strong drafting capabilities.	20 to 30 Years
9	Mechanical Officer (M-8)	01	Candidate Having Diploma in Mechanical/ Auto Mobile Engineering. Minimum 2 Years' Experience in an equivalent/similar like position in any international/ national public or private organization. Preferences will be given to experience in similar related sector Candidates have degree in Mechanical / Auto Mobile Engineering can also apply.	20 to 35 Years
10	Fleet Officer/Filed Sanitation Supervisor (M-8)	04	Candidate Having Bachelor degree/Intermediate degree. Having the diploma of Municipal Waste Management. Professional Experience in logistics and fleet field or as supervisor. Preferences will be given to experience in similar related sector.	20 to 35 Years

Terms and Conditions:

1. Application Form shall be carefully filled in by the candidate; incomplete/incorrect/late submitted forms will not be entertained.
2. In case of any deficient, false or misleading information, the candidate will be responsible for its outcome and his/her candidature/selection will be cancelled at any stage even after the test/selection.
3. Name of the post applied must be written on top of the envelope.
4. For test/interview date and venue will be communicated through SMS & the same will be uploaded on CTSP website.
5. The candidate has to prove the information provided in the application form with respect to advertisement, by producing original documents at the time of interview.
6. The candidates already in service of the government /autonomous bodies / corporations must apply through proper channel and need to produce NOC at the time of interview.
7. In case a candidate wishes to apply for more than one post he/she must submit separate application form for each post.
8. No TA/DA will be admissible for the purpose of the test /interview.
9. The competent authority reserves the right not to fill/increase/decrease the number of vacancies advertised or cancel the recruitment process any time before issuance of offer letters.
10. Interview call letters shall be issued to short listed candidate only.

How to apply:

1. Please visit CTSP **website www.ctsp.com.pk** and download Application Form along with the prescribed test fee deposit slip from CTSP website and send the complete Application form along with attested complete set of educational & experience certificates, CNIC & three recent passport size photographs (all degrees must be recognized by Higher Education Commission (HEC) and Pakistan Engineering Council (PEC) in case of engineering candidates) at the address "**Career Testing Service Pakistan, Street No.9, Office #140, Industrial Area ,I-10/3 Islamabad** within fifteen (Days) after the date of advertisement.
2. Application fee can be paid in any of the online branches of HBL & ABL. Attach the paid copy of deposit slip with the filled-up Application Form.
3. Application Form will only be accepted through courier service.
4. Further details can be obtained from website www.ctsp.com.pk.

Send Application to:
CAREER TESTING SERVICES PAKISTAN
Office # 140, Street No. 9, I-10/3 Industrial Area, Islamabad.
UAN: 051-111004455