



PAPER DISTRIBUTION FOR
DIRECTORATE GENERAL EXCISE, TAXATION AND
NARCOTICS CONTROL KHYBER PAKHTUNKHWA,
PESHAWAR.



NOTE:

1. Test will be conducted according to the syllabus given below but portion can be increased or decreased.
2. General Intelligence includes Analytical Reasoning, General Knowledge, Islamiat, Pakistan Affairs, Current Affairs and Every Day Science.
3. English includes Vocabulary, Grammar Usage, Sentence Structure and Comprehension.
4. Passing Marks in screening test will be 50 and above of the total whereas for A.S.I and Constable the pre requisite to appear in the screening test will be passing of Physical Test.
5. Shortlisting for interview will be based on passing of screening test for which the passing marks as mentioned above is 50 and above.
6. The final selection of the candidate against respective post shall be made by combining screening test score with qualification marks as per ESTA CODE distribution of qualification marks. The final selection shall be made out of accumulated score of 200 marks on zonal basis.

1. Computer Operator (BPS-16)

Subject Related	English	General Intelligence
60	20	20

2. ASI (BPS-11)

English	Pak Affairs	Islamiat	General Knowledge/ Current Affairs	Analytical
25	20	15	30	10

3. Constable (BPS-07)

English	Pak Affairs	Islamiat	General Knowledge/ Current Affairs
20	30	20	30

4. Wireless Operator (BPS-07)

Subject Related	English	Pak Affairs/Islamiat	General Knowledge/ Current Affairs
40	20	25	15

DISTRIBUTION OF QUALIFICATION, EXPERIENCE AND INTERVIEW MARKS.

A. Minimum Prescribed Qualification.

1	<u>For Non-Professional Posts</u>	First	Second	Third	Total Mark 70
(i)	Matric	70	53	42	
(ii)	Matric	35	26	21	
	FA/F.Sc	35	27	21	
(iii)	Matric	23	17	14	
	FA/F.Sc	23	17	14	
	B.A/B.Sc	24	18	14	
(iv)	Matric	17	13	10	
	F.A/F.Sc	17	13	10	
	B.A/B.Sc	17	13	11	
	M.A/M.Sc	19	14	11	

B. Higher Qualification **12**

(Next above the qualification prescribed under the rules).

one stage above	06
two stage above	08
three stage above	12

C. Experience **10**

Experience of one year	04
Experience of two years	07
Experience of three years and above	10

D. Interview **08**

Total marks..... **100**

EXPLANATIONS OF THE DISTRIBUTION OF MARKS OF QUALIFICATION AND EXPERIENCE

- (a) Where qualification prescribed in the rules is Matric, comparative grading of candidates shall be done as shown at (A) (i) above. Where typing is prescribed in the rules as a part of qualification after Matric, all persons possessing the prescribed speed shall be considered as equal.
- (b) Where the prescribed qualification is F.A, grading shall be done as indicated at (A) (ii) of Annexure. To illustrate; if the candidate is a 2nd Division in Matric and Ist Division in F.A., he shall get 26 plus 35 marks out of the total of 70 reserved for prescribed qualification.
- (c) Where prescribed qualification is Graduation, the comparative grading shall be done (A) (iii) of Annexure above. If a candidate is 3rd Division in Matric, 2nd Division in F.A/F.Sc and Ist Division in B.A/B.Sc, he shall get 14,17, 24 marks i.e 55 marks out of 70.
- (d) If the minimum qualification is M.A (which is very rare as the selection criteria pertain to posts in Grade 1 to 15 only) the grading shall be done as indicated at (A) (iv) above.
- (e) The above grading can be applicable only where academic qualifications are from Matric onwards. In cases where technical qualifications (like Diploma or Certificate) are also prescribed after these basic qualifications, in such cases 70 marks for comparative grading shall be distributed as below:-

(1)	Total Marks	...	70
(2)	Basic qualification like Matric, F.A/B.A as may be provided in the rules.	...	50
(3)	Additional Technical qualifications	...	20

The method for further distribution of 20 marks shall be laid down by the Departments themselves on the analogy of the principles indicated above. 50 marks shall be distributed for the basic qualifications by necessary modification in the formula indicated at (A) of Annexure above. To illustrate, if the basic qualification is Matric, 50 marks shall be distributed as below:-

<u>1st Division</u>	<u>2nd Division</u>	<u>3rd Division</u>
50	38	30

It will be noticed that the same proportion as obtaining between the marks reserved for First, Second and Third Division at (A) above has been maintained in the distribution of 50 marks as shown above.

- (f) Out of the 12 marks reserved for higher qualifications the actual marks to be given to a candidate are shown at (B) of Annexure. If the candidate possesses the qualification one stage above i.e. for example he is intermediate and qualification in the rules is Matric he shall get 6 marks; if he is a graduate and minimum qualifications is Matric he shall get 8 marks and so on.
- (g) Marks for experience shall be for experience in the line at the scale shown at (C) of Annexure. Persons with more than 3 years experience shall also get the maximum i.e. 12 marks.

(h) The equation of grades versus division is as follows:-

Grade A & B	=	1 st Division
Grade C & D	=	2 nd Division
Grade E	=	3 rd Division

Note:- Below 45% marks obtained in Grade-D will be considered as 3rd Division.

(i) In case where no division/grade is given in the respective Certificate, it is worked out on the basis of secured marks of candidates as follows:-

(a) 60% and above marks ...	1 st Division
(b) 45% - 59% marks ...	2 nd Division
(c) Below 45% marks ...	3 rd Division

(j) If not specifically provided otherwise in the relevant Service Rules “experience” will mean in the line and only that experience is considered which has been acquired after the acquisition of minimum qualifications prescribed for the post.